

Tutshill C of E School
Minutes of the G6 Governors' Meeting
Tuesday 12th July 2016 at 6pm

Chair of Governors: Mr Riordan
Clerk to Governors: Ms Linden

Present:

Miss Lane (Headteacher), Mr Riordan (Chair), Mrs Cooper, Dr Evans, Ms Henderson, Mrs Clarke, Mrs Watson, Mrs Fryer, Mrs Dursley.

Dr Evans chaired the meeting until 7pm when Mr Riordan arrived.

1. Opening prayer – Dr Evans

2. Apologies for absence

Apologies were received and accepted from Mrs Cooper and Rev'd Treharne,

3. To agree items of Any Other Business previously notified

No items were notified.

4. Approve minutes of meeting from 18th May 2016

The minutes of the last meeting were approved, proposed by the Headteacher and seconded by the Chair.

5. Matters arising from minutes (not covered by the agenda)

Item 18, Committee Reports, Personnel Committee – Admissions Policy. The governor previously responsible for the work on the admissions policy had resigned at the end of last term. It was agreed that the Headteacher would contact her for an update and that the work is then carried forward by the Personnel Committee Convenor.

Action Headteacher to contact previous governor for an update

Personnel Committee Convenor to follow up any further action

6. Heads Report

7. SDP (School Development Plan) Headlines

8. SDP Focus for 2016/17

The Headteacher circulated the Headteacher's Report which included progress on the SDP and its focus for the coming year. Several points were highlighted over the 5 priorities. Overall the quality of teaching had improved due to increased support from the Senior Leadership Team. The changes to the curriculum and assessment process showed some variations among some data. A governor queried how progress is now tracked and measured? The Headteacher explained how the staff are doing this and that future priorities included a greater emphasis on questioning and spelling and handwriting.

9. SEF (School Evaluation Form)

The Headteacher circulated the SEF which had been updated with 3 new priorities for 2016/17 as a result of areas highlighted in the SDP.

10. Data

The Headteacher gave a report back on the new SATS data published only today. As expected there had been a national drop in the results due to

Tutshill C of E School

Minutes of the G6 Governors' Meeting

Tuesday 12th July 2016 at 6pm

- Changes in the curriculum
- Changes in the assessment levels

Issues highlighted surrounding the new system included

- Concerns over the varying external moderation
- No national benchmark available for KS1
- The “leaking” of some papers before the assessment

The school's previous SATS of around 90% had been assessed under the new system as 70%. Taking into account the changes and concerns noted earlier, the school is still performing above average nationally with 97% of KS1 children passing the phonic screening. Staff and governors felt that the children had coped well during the process, were mature and engaged and this helped develop a positive attitude for the Yr6 cohort to transfer to secondary school. A governor felt they were still learning to read and understand the new data.

11. Parent Governors:

The Headteacher reported that two further parent governors had been recruited from the reception class starting in September.

Action Headteacher and Clerk to induct new governors in the autumn term.

12. School visits

Two school visits by governors were due to report back this term.

Action Governors to carry out class visits and report back.

13. Class and subject links

The Headteacher stated that the FGB no longer had a lead English link, it was suggested that the FGB has a re-think as to how best manage its class and subject links and that new forms would be presented at the AGM.

Action The FGB to consider how to re-organise its work on class and subject links and bring ideas to the AGM.

14. Build

The Headteacher reported that the planned schedule of works for the new build was now due to start in October.

15. Safeguarding

The Headteacher reported that she had attended core meetings and child protection meeting for 3 children. There had been no fixed term exclusions.

16. Parents views/communication

The Chair and Headteacher reported back on discussions around the communication strategy and ideas for communication with parents. The draft communication strategy now included the children's involvement as well. It was suggested that the communication strategy be included in the School Development Plan so that particular points of consultation be built into the school calendar.

Tutshill C of E School
Minutes of the G6 Governors' Meeting
Tuesday 12th July 2016 at 6pm

17. Chairs comments & correspondence

The Chair had received no further comments or correspondence to report back.

18. Committee reports

Personnel Committee

The Chair of the Personnel Committee reported back the following main points

- The Health Bus was booked to visit the school on 30th September 2016
- Thanks had been expressed to the recent governor who had resigned, and she had been presented with a card and plant
- An application for maternity leave had been approved

Finance and Resources Committee

The Chair of the Finance and Resources Committee reported back the following main points

- The current and forward budget had been reviewed
- The cost of winding up the county mutual scheme had been less than expected resulting in a significant saving
- The governor premises audit was to be moved to later in the year so as to act as a follow up review to the one conducted by GCC
- Two issues highlighted in the audit (hedging and fencing and high level storage) were still being addressed
- Thanks had been expressed to the retiring Business Manager

19. Any Other Business:

No other items were reported under any other business.

20. Date & Time of next meeting

AGM - Wednesday 7th September 2016.

G1 - Monday 3rd October 2016.