**’Love One Another, Know Ourselves, Believe and Grow’**

Tutshill Church of England Primary School

FGB meeting

G6 meeting 18th July 2019

4:30pm – 6.40pm

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| Attendees | Apologies | Absent |
| Jennifer Lane (HT)  Marion Evans (ME) Acting Chair  Katharine Clarke (KC) Acting Vice Chair  Surraya Rowe (SR)  Vicar David Treharne (DT)  Natalie Fryer (NF)  Alex Watson (AW)  Amanda Cooper (AC)  Lisa Hebborn (LB)  Abi Ryder (AR) | James Bradbury (JB)  Suzanne Moore-Osley (OS) |  |
| Also attending Karen Beard (KB) Clerk | | |

**AGENDA**

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| Item no | Subject | Time required | Key input from | Purpose/Comments |
| 1. **07/19** | Opening Prayer |  | DT |  |
| 1. **07/19** | Welcome and Apologies for Absence |  | Clerk |  |
| 1. **07/19** | Declaration of Interest |  | ME |  |
| 1. **07/19** | To agree items of Any Other Business previously notified |  | ME |  |
| 1. **07/19** | Minutes of Last Meeting |  | ME |  |
| 1. **07/19** | Matters Arising from Minutes |  | ME |  |
| 1. **07/19** | Schools Priorities |  | JL |  |
| 1. **07/19** | SEF |  | JL |  |
| 1. **07/19** | SATs |  | JL |  |
| 1. **07/19** | Headteacher’s Report |  | JL |  |
| 1. **07/19** | Safeguarding |  | JL and ME |  |
| 1. **07/19** | Parents Views/Communication |  | ME |  |
| 1. **07/19** | AOB |  | ME |  |
| 1. **07/19** | Dates and Times of next meeting  AGM |  | ME |  |

**MINUTES**

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| Item no | Subject | Action |
| 1. **07/19** | **Opening Prayer**  DT held the opening prayer |  |
| 1. **07/19** | **Welcome and Apologies for Absence**  Apologies for JB and SO. AW and SR are leaving at 6:00pm  ME agreed that she wished to continue as Gov and was duly elected. |  |
| 1. **07/19** | **Declaration of Interest**  None declared |  |
| 1. **07/19** | **To agree items of Any Other Business previously notified**  Items 87 to 89 will be included at item 90 within the HT’s report |  |
| 1. **07/19** | **Minutes of Last Meeting**  All agreed and approved |  |
| 1. **07/19** | **Matters Arising from Minutes**  none |  |
| 1. **07/19** | **Schools Priorities**  See item 90 and refer to HT’s report on file |  |
| 1. **07/19** | **SEF**  See item 90 and refer to HT’s report on file |  |
| 1. **07/19** | **SATs**  See item 90 and refer to HT’s report on file |  |
| 1. **07/19** | Headteacher’s Report  HT tabled report and ran through items within it, for all details refer to the documents saved in the attachments file on e-Schools: MINUTES 2018 2019/FGB G6 18 07 2019/Attachments  Children’s support is ongoing with the cases. We have multi-agency involvement for one child who has not been in school since Feb 2019.  NB the highlighted area of the report should not be highlighted.  Staff absences due to hospital appointments are all authorised. Refer to appendix for Staffing list and structure. There is one formal complaint which is being dealt with. The School will be focusing on KS1 and 2 next year.  For the Staff there will be some movement of positions but handovers have already happened with support and training scheduled where required. Redeployment is happening short-term to give support required to another child. This will be monitored by the Senior Leadership Team (SLT).  Next year the process of contact from parents will be amended so that the first point of contact will be the Class Teacher escalating to SLT and then HT, parents will be notified of this change.  There have been good results from a TA who has been working with a specific pupil and she will be approached to work extra hours.  Budget will be reviewed for the children needing additional support. The monitoring of provision is working very smoothly.  HT tabled 3 Separate documents – refer to attachments folder  Pupil’ Outcomes – Please note that this is currently unvalidated data. This is calculated from the point where the child started to where they are now and what they have achieved during that time. The data makes it apparent that the disadvantaged children are not making the expected standard but it does not mean to say that they aren’t making progress. Academic progress is not necessarily the most important consideration for pupils that have more complexities and additional needs.  KS2 data is very positive and an increase on last year.  This information will appear on the School’s website.  Early Years, KS1 and KS2 percentages were discussed at this point with HT running through each group and subject for Writing, Reading and Maths. Refer to Pupil’ outcomes document for further details.  An end of year grid was presented by HT and outlined outstanding progress and where there needs development. HT recognised that you cannot replace the knowledge which is gained about children and the consideration given to who they are. On this document, the same child may be represented several times. The narrative at the bottom of the page is looking at the whole school.  School priorities are outlined in this document. Changing the curriculum map for maths will allow the delivery to focus on cross curricular links and also ensure delivery by May half term. Closing the gap in results for the various groups of children is also a focus. The New Ofsted framework will be scrutinising how bespoke the curriculum is to the School. There will be a focus on curriculum looking at intent, implementation and impact.  The staff training sheets for academic year were presented by HT. She outlined the training which has been given to Staff and the focus for TA’s will be their development. Much of the training last year was an individual attending and feeding back, the exception was Safeguarding with ALL attending. WGSP remains the main partnership for training provision with an alternative through GCC. HT will be supporting a local School by formal agreement. SIAMs visit impending and there is some fine tuning to be looked at prior to that.  HT proposed an update with the Behavioural Policy as need has increased and many children sit on the outside of the current policy and this is having a negative effect. HT would like to introduce a next step after everything else has been explored with an external agency being introduced rather than progressing to exclusion. This could also help support applications for extra help, parents could then become more involved and take more responsibility. The other element to this is the wellbeing of the Staff. |  |
|  | HT to circulate proposal for amendments to Behavioural Policy to Governors | HT |
|  | HT asked what the Parent Governors thought of the proposal, all agreed that it was a good idea and recognised the importance of Staff wellbeing. It was thought that on the whole parents would be supportive of this, however a concern was raised that it might not be the specific parents who needed to be involved. |  |
|  | Governors expressed their support to HT, HT will speak with the whole school and has already spoken to some individuals who are supportive.  The Governors wish to express their thanks and appreciation to those members of Staff who have been working in some difficult situations.  Slight change to Attendance Policy – Governors to take document and email their responses, HT said that she would like it in place ready for September. |  |
|  | At this point SR left the meeting |  |
| 1. **07/19** | Safeguarding  There is an ongoing complaint. |  |
| 1. **07/19** | Parents Views/Communication  There is one complaint regarding Safeguarding and KC is involved with the investigation. |  |
| 1. **07/19** | AOB  Thanks to AC and NF for Sports day. |  |
| 1. **07/19** | Dates and Times of next meeting  AGM is 12th September 2019 4:30pm to 5:30pm |  |

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| Meeting Closed at  **Date of next meeting: 2019 @** |
| Approved by Chair as being a true record of the meeting K H Clarke Date: 27.09.19 |

Text Key:

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|  | Red text = actions |
|  | Blue text = proposed/seconded |
|  | Orange text = suggestions |
|  | Purple text = questions |