



Friday 6th June 2022

Dear all,

Forest Edge Federation

Following our consultation, run jointly by Tutshill CofE Primary School and Woolaston Primary School, and a review of consultation responses, both Governing Boards have voted to approve the formation of the Federation.

We have considered the feedback provided and have agreed to make the following amendments to the proposed structure of the Governing Board:

- We have increased the total number of governors from 11 to 12 by increasing the number of co-opted governors from 4 to 5 to reflect the extra workload Governors will face running two schools. This provides the potential opportunity for additional representation from the staff.

As separate Governing Boards we met and agreed a new Instrument of Government which we are sharing with you for ratification. We aim to proceed to establish the new Governing Board on Monday 20th June 2022. All governors will be expected to equally represent and focus on both schools as part of the one Federation.

To achieve this, we will open nominations for the **staff governor** and 2 **parent governor** roles on Monday 9th May. Please submit nominations by midday on Friday, 13th May. If necessary, elections for these roles will be opened on Friday 20th May.

Anyone interested in submitting an expression of interest to become a **co-opted governor**, should request a form from the school office. Please submit nominations by midday on Friday, 20th May.

Should you be interested in becoming a governor for Forest Edge Federation, please take time to look at the following link-

<https://www.gov.uk/government/publications/governance-handbook>

We encourage applicants who wish to take on these exciting opportunities to step forward and be a part of the next stage of our Federation's journeys.

Yours sincerely,

DR MARION EVANS
CHAIR – TUTSHILL CofE PRIMARY

RICHARD HEYS
CHAIR – WOOLASTON PRIMARY